

CLAYTON-LE-WOODS PARISH COUNCIL

**MINUTES OF THE ORDINARY PARISH MEETING
HELD ON MONDAY 20TH JUNE 2022 AT 7.30PM
AT THE PARISH COUNCIL COMMUNITY MEETING ROOMS/OFFICE**

PRESENT: Councillor Mrs S Edwards-Williams (Acting Chairperson)
Councillor Mrs C Billouin
Councillor Ms C Bromilow
Councillor Mrs G Charlesworth
Councillor Mr M Clifford
Councillor Mr D Clough
Councillor Mrs J Cronshaw
Councillor Mrs D Dowrick
Councillor Mrs L Farnworth
Councillor Mr S Lowe
Councillor Mrs G Ormston
Councillor Mr D Rogerson
Councillor Mr S Maddock
Councillor Mr N Whitham (14)

In Attendance: Mrs L Gallagher (Admin Assistant)
Mrs TD Morris (Clerk)

ACTION

WELCOME

All the participants were welcomed to the meeting.

8539 APOLOGIES

Apologies were received and accepted for Councillor P Gabbott (1)

8540 DECLARATION OF INTEREST

Cllr Clough declared an interest in Item 2 on the planning report as the resident of the property on the application, Cllr Whitham declared an interest in the planning report as a member of the Planning Committee at Chorley Council and Cllr Clifford declared an interest as a member of the Environment Committee at Lancashire County Council.

8541 PUBLIC PARTICIPATION

Access Request Back Lane Woods

Mr Albert Allcock and Mr Steve Allcock from 7 County Close attended the meeting and provided an explanation of the work needed, the reasons why and the request to bring a mini digger (1.5 tonne) up the footpath from the A6 to the back of his property in Back Lane Woods.

Chairman's Signature.....



CLW PARISH COUNCIL MINUTES

A few of the Parish Cllrs have already visited the site and taken photos.

Cllr Edwards-Williams advised the Council will discuss and the Clerk will respond on Tuesday 21st June with an update.

The Council thanked Mr Albert Allcock and Mr Steve Allcock for attending the meeting.

Mr Albert Allcock and Mr Steve Allcock left the meeting.

The AA displayed photos on the TV of Mr Allcock's garden, the digger proposed to be used and the work already completed.

Cllr Clough proposed to give permission as long as LWT recommendations followed, rubberised membrane is used to protect the footpath surface, it is monitored by Cllrs on the day, we received a copy of the Public Liability Insurance Certificate and a step by step plan of action. Also that S Cowell from the Lancashire Wildlife Trust could be on hand to monitor proceedings.

It was RESOLVED to give permission on the above conditions.

The Clerk will send the conditions in writing to Mr Allcock and to all members.

Clerk

8542 MINUTES OF ANNUAL GENERAL MEETING HELD ON MONDAY 16TH MAY 2022

It was RESOLVED that the minutes of the Annual General Meeting held on Monday 16TH May 2022 were deemed correct and were duly signed by the Vice Chairman.

8543 MINUTES OF ORDINARY PARISH COUNCIL MEETING HELD ON MONDAY 16TH MAY 2022

It was RESOLVED that the minutes of the Ordinary Parish Meeting held on Monday 16th May were deemed correct and were duly signed by the Vice Chairman.

8544 MATTERS ARISING (CLERKS REPORT)

The Clerk's report was circulated to the Members prior to the meeting. The report was received with thanks.

Chairman's Signature.....



8545 REPORTS

1. Play and Leisure Committee Report

The report was given by Cllr Edwards-Williams and received with thanks.

The AA advised the slide has been chased weekly with Wicksteed and they are sending quote as soon as possible once they had prices for last few components.

It was confirmed that the costs for security fencing would be covered by Insurance.

The date for the Christmas Light Switch on was proposed as Saturday 26th November 2022.

It was RESOLVED to accept this proposal.

Cllr Edwards-Williams requested members to join a Working Group regarding Christmas arrangements which was agreed.

WG/Clerk

Play & Leisure Meeting to be changed to 13th July and include Scarecrow Festival update.

2. Communications Committee Report

Communications Report was given by Cllr Farnworth and received with thanks.

It was RESOLVED to accept the revised Terms of Reference.

Several members have not yet received their newsletter. The AA & Clerk would investigate the matter Green Man Marketing.

AA/Clerk

3. Environment Committee Report

The Environment Committee report was given by Cllr Clifford and received with thanks.

It was RESOLVED to accept the revised Terms of Reference.

After discussion it was RESOLVED to accept the quotations for the solar powered timer at a cost of some £330.00 +VAT

Chairman’s Signature.....



CLW PARISH COUNCIL MINUTES

Cllr Clifford proposed we put together a Working Group for the Christmas Lights - it was RESOLVED to accept this proposal.

WG/Clerk

Cllr Cronshaw queried why there was no dog bag dispenser on Tramway Lane/Great Greens Lane as this was popular with dog walkers. It was agreed that this would be tabled at the Environment Committee for consideration.

ENV
Comm

The AA will contact the Co-op to seek permission to fit Defibrillator to building.

AA

4. Summer Fair Update

The AA provided a report regarding the Summer Fair. The report was received with thanks.

5. Scarecrow Festival Update

The AA provide a report regarding the Scarecrow Festival. The report was received with thanks.

6. Clayton Cup 2022.

The AA advised that Chorley Council could no longer hold the event on Wednesday 6th July and we are now looking at dates in the first 2 weeks of October.

Cllr Edwards-Williams proposed we do the event in October every year as the usually timing of the event (May) clashes now with the Summer Fair preparations. It was agreed to wait to see how the event goes in October 2022 and then make a decision.

FPC/Clerk

Chairman's Signature.....



CLW PARISH COUNCIL MINUTES

8546 ACCOUNTS FOR PAYMENT

The Parish Council RESOLVED to approve the following accounts for payments:

1. Payments June 2022

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
82	Summer Fair	20/05/2022		Virgin Money	B/T	Summer Fair	Facebook	Z	7.00		7.00
89	Sundries	23/05/2022		Virgin Money	B/T	Sundries	Stanfords	S	81.25	16.25	97.50
90	Summer Fair	23/05/2022		Virgin Money	B/T	Summer Fair	Lancashire Marquee	S	2,643.00	528.60	3,171.60
91	Summer Fair	24/05/2022		Virgin Money	B/T	Summer Fair	Sprintprint	Z	105.00		105.00
67	Grass Cutting/Mai	25/05/2022		Virgin Money	B/T	Grass Cutting/Open	Envirocare Mainten	S	690.81	138.16	828.97
71	Sundries	25/05/2022		Virgin Money	B/T	Office Supplies	Amazon (1)	S	26.28	5.26	31.54
93	Phone	26/05/2022		Virgin Money	D/D	Phones/Broadband	BT	S	61.87	12.37	74.24
75	Summer Fair	30/05/2022		Virgin Money	B/T	Summer Fair	Facebook	Z	7.00		7.00
74	Doggy Bag Dispen	31/05/2022		Virgin Money	B/T	Doggy Bin Bags/Disp	Safe Choice Packag	S	1,110.00	222.00	1,332.00
76	Summer Fair	07/06/2022		Virgin Money	B/T	Summer Fair	Sprintprint	S	435.00	87.00	522.00
77	Summer Fair	08/06/2022		Virgin Money	B/T	Summer Fair	Amazon (1)	S	51.08	10.22	61.30
78	Summer Fair	08/06/2022		Virgin Money	B/T	Summer Fair	C & W Berry Ltd	S	86.70	17.34	104.04
79	Summer Fair	08/06/2022		Virgin Money	B/T	Summer Fair	Asda	Z	100.00		100.00
80	Summer Fair	09/06/2022		Virgin Money	B/T	Summer Fair	Morrisons	S	8.25	1.65	9.90
81	Summer Fair	10/06/2022		Virgin Money	B/T	Summer Fair	Sumup Ltd	S	29.00	5.80	34.80
84	Summer Fair	13/06/2022		Virgin Money	B/T	Summer Fair	Extinguisher Hire Lt	S	120.00	24.00	144.00
83	Summer Fair	13/06/2022		Virgin Money	B/T	Summer Fair	Facebook	Z	1.40		1.40
85	Summer Fair	14/06/2022		Virgin Money	B/T	Summer Fair	Sumup Ltd	S	19.00	3.80	22.80
86	Summer Fair	15/06/2022		Virgin Money	B/T	Summer Fair	Argos Ltd	S	13.32	2.66	15.98
73	Summer Fair	15/06/2022		Virgin Money	B/T	Summer Fair	Facebook	Z	7.00		7.00
94	Summer Fair	15/06/2022		Virgin Money	B/T	Summer Fair	North West Portabl	S	660.00	132.00	792.00
95	Summer Fair	15/06/2022		Virgin Money	B/T	Summer Fair	Churchill Security L	S	162.00	32.40	194.40
68	Lengthsmen	20/06/2022		Virgin Money	S/O	Salary	Lengthsmen CD	X	76.00		76.00
69	Bowling Green Lei	20/06/2022	21/06/2022	Virgin Money	B/T	CLWBG Monthly Ren	MRE Belbroughton	X	49.00		49.00
72	Phone	20/06/2022		Virgin Money	D/D	Phones/Broadband	BT	S	61.87	12.37	74.24
92	Grass Cutting/Mai	20/06/2022		Virgin Money	B/T	Grass Cutting/Open	Envirocare Mainten	S	690.81	138.16	828.97
58	Lengthsmen	20/06/2022		Natwest Bank	S/O	Salary	Lengthsmen JI	E	106.92		106.92
59	Lengthsmen	20/06/2022		Natwest Bank	S/O	Salary	Lengthsmen DH	E	190.00		190.00
60	Lengthsmen	20/06/2022		Natwest Bank	S/O	Salary	Lengthsmen DM	E	228.00		228.00
61	Employee 1	20/06/2022		Virgin Money	S/O	Salary	Employee 01	E	1,601.05		1,601.05
62	Pension Costs	20/06/2022		Natwest Bank	D/D	Pension	LCC Pension Emplo	E	587.46		587.46
63	Lengthsmen	20/06/2022		Virgin Money	S/O	Salary	Lengthsmen ME	E	304.00		304.00
65	Employee 2	20/06/2022		Virgin Money	S/O	Salary	Employee 02	E	935.12		935.12
56	Street Planters	20/06/2022		Virgin Money		Hanging Basket Cont	Plantscape Ltd	S	3,572.00	714.40	4,286.40
57	ICT	20/06/2022		Natwest Bank	D/D	Website/Email Mana	Easy Websites	S	81.00	16.20	97.20
64	Office Rental	20/06/2022		Virgin Money	S/O	Rent/Room Hire	Chorley Self Storag	S	73.33	14.67	88.00
66	Phone	20/06/2022		Virgin Money	D/D	Phones/Broadband	Three Business Ser	S	7.50	1.50	9.00
Total									14,989.02	2,136.81	17,125.83

The following receipts were noted:

2. Receipts May 2022

RECEIPTS LIST

Voucher	Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
5	Bank Interest	03/05/2022		Virgin Money	B/T	Bank Interest	Yorkshire Bank	Z	14.32		14.32
36	Bank Interest	03/05/2022		Virgin Money	B/T	Bank Interest	Yorkshire Bank	Z			
37	CIL Grant	17/05/2022		Virgin Money	B/T	CIL	Chorley Council	Z	704.30		704.30
7	Summer Fair	24/05/2022		Virgin Money		Summer Fair	Costco	Z	25.00		25.00
8	Summer Fair	24/05/2022		Virgin Money		Summer Fair	Fiona's Body Shop	Z	25.00		25.00
9	Summer Fair	24/05/2022		Virgin Money		Summer Fair	John Lord Striker G	Z	25.00		25.00
18	Summer Fair	25/05/2022		Virgin Money		Summer Fair	Maryyam's Food Hi	Z	25.00		25.00
10	Summer Fair	26/05/2022		Virgin Money		Summer Fair	The Daily Grind Cof	Z	50.00		50.00
13	Newsletter	27/05/2022		Virgin Money		Newsletter	Independent Living	Z	25.00		25.00
16	Summer Fair	27/05/2022		Virgin Money		Summer Fair	Flamingo Paperie	Z	25.00		25.00
17	Summer Fair	27/05/2022		Virgin Money		Summer Fair	The Humble Kitcher	Z	50.00		50.00
20	Summer Fair	30/05/2022		Virgin Money		Summer Fair	Kristinna	Z	20.00		20.00
6	Bank Interest	31/05/2022		Natwest Bank	B/T	Bank Interest	Natwest Bank	X	0.49		0.49
Total									989.11		989.11

Chairman's Signature.....



CLW PARISH COUNCIL MINUTES

3. Bank Reconciliation at 31st May 2022

The Bank Reconciliation Report was received and noted by the Members and signed off by Councillor C Bromilow.

8547 PLANNING APPLICATIONS

1.Application no: 22/00500/FULHH Case Officer: Mrs Hannah Roper - 01257 515230 Ward: Clayton East, Brindle And Hoghton Proposal: Proposed two storey side extension Location: 35 Carr Meadow, Bamber Bridge, Preston,

2.Application no: 22/00495/FULHH Case Officer: Eleanor McCleary - 01257 515176 Ward: Clayton West And Cuerden Proposal: Single storey rear extension and front porch (following demolition of existing conservatory) Location: 38 Claughton Avenue, Clayton-Le-Woods, Leyland, PR25 5TL

3.Application no: 22/00463/FULHH Case Officer: Mrs Hannah Roper - 01257 515230 Ward: Clayton West And Cuerden Proposal: Erection of two stables and sand paddock in rear garden. Location: 26 Lancaster Lane, Clayton-Le-Woods, Leyland, PR25 5SN **(3 Objections Received from Residents - One in Writing)**

4.Application no: 22/00558/FULHH Case Officer: Eleanor McCleary - 01257 515176 Ward: Clayton West And Cuerden Proposal: Single storey rear extension and render of existing front elevation (following demolition of existing conservatory) Location: 10 Levens Drive, Clayton-Le-Woods, Leyland, PR25 5SS

5.Application no: 22/00576/FULMAJ Case Officer: Mr Iain Crossland - 01257 515903 Ward: Clayton West And Cuerden Proposal: Erection of 70 market and affordable dwellings with associated access, pumping station and open space Location: Land Bounded By Parkhurst Avenue East Of, Wigan Road, Clayton-Le-Woods

6.Application no: 22/00622/CLPUD Case Officer: Eleanor McCleary - 01257 515176 Ward: Clayton West And Cuerden Proposal: Application for a certificate of lawfulness for a proposed single storey rear extension Location: 3 Cyclamen Close, Clayton-Le-Woods, Leyland, PR25 5LW

7.Application no: 22/00623/CLPUD Case Officer: Eleanor McCleary - 01257 515176 Ward: Clayton West And Cuerden Proposal: Application for a certificate of lawfulness for a proposed single storey rear extension Location: 3 Newby Drive, Clayton-Le-Woods, Leyland, PR25 5ST

8.Application no. 22/00655/NOT Case Officer Chris Smith - 01257 515223 Proposal Notification of intention to install 1no. 9m high pole for the provision of fixed line broadband electronic communications apparatus Location Opposite 7 Willow Field Clayton-Le-Woods Chorley PR6 7JQ

Chairman's Signature.....



CLW PARISH COUNCIL MINUTES

9. Application no. 22/00586/FUL Case Officer Mr Iain Crossland - 01257 515903
Proposal Section 73 application to vary condition 3 (approved plans) attached to
planning permission 21/01163/FUL (Erection of two detached dwellings) in order
to incorporate a single storey rear garden room and balcony at plot 2.
Location Green Bank House Wigan Road Clayton-Le-Woods Leyland PR25 5SB

It was RESOLVED the Parish Council comment regarding Item 3 stating as
long as they comply with Highways recommendations and Tree Report
recommendations there would be no objection.

Clerk

It was RESOLVED to comment on item 5 asking for wildlife corridors and
mature hedgerows to be kept in place.

8548 CORRESPONDENCE

There was no correspondence.

8549 DATE OF NEXT MEETING

1. The next Full Parish Meeting is proposed to be held on Monday 18th July 2022 at 7:30pm at Parish Council Office/Meeting Rooms.
2. Complaints meeting is proposed to be held on Monday 11th July at 7:30pm at the Parish Council Office/Meeting Rooms.
3. Play and Leisure Committee meeting to be held on Wednesday 13th July 2022 at 7.00pm at the Parish Council Building.

FPC

Chairman's Signature.....